



TRAVEL REQUEST/PERMISSION FORM GUIDELINES

A TRAVEL REQUEST/PERMISSION FORM IS REQUIRED FOR THE FOLLOWING:

Overnight Travel Outside of the Local Community, Accompanied by the Homestay Family

⇒ Complete **Sections 1 and 2** on the Travel Request/Permission Form ⇐

Any Travel Which May Involve High Risk Activities

Be advised of StudyInsured Insurance Policy **Exclusion 20**:

This policy does not cover losses or expenses related in whole or in part, directly or indirectly to any of the following:

Injury resulting from participation in: professional athletics (for which you are remunerated); mountain climbing; aviation except as a fare-paying passenger on a commercial aircraft; hang gliding; sky diving; parachuting; bungee jumping; backcountry skiing/snowboarding; motorized speed events or contests; scuba diving unless PADI/NAUI certified or accompanied by a certified instructor.

Responsible Adult(s) accompanying the student is(are) expected to provide adequate supervision and ensure that students follow **ALL RULES, REGULATIONS, AND SAFETY REQUIREMENTS** when participating in any High-Risk Activities.

⇒ Complete **Sections 1 to 4** on the Travel Request/Permission Form ⇐

Travel Outside of Canada

Any students traveling outside of Canada require a Consent Letter and Custodial Release Waiver. The Consent Letter may be requested by immigration authorities when entering or leaving a foreign country or by Canadian officials when re-entering Canada. The letter demonstrates that minors have permission to travel abroad from parents or guardians who are not accompanying them.

Once a request is received and the trip is approved, the ISP Administrator will issue a Consent Letter allowing students to travel internationally with their Homestay Family.

Required documents for travel outside of Canada:

- Parental Consent Letter (provided by ISP Administrator).
- Custodial Release Waiver
- Apply for a Travel Visa or ESTA (if required).
- Check vaccine and Covid testing requirements for destination and return to Canada.
- Bring Passport, Study Permit, or Visa (if applicable).
- Bring StudyInsured card and BC Medical Services Plan Card (if enrolled).

⇒ Complete **Sections 1 to 4 AND Custodial Release Waiver** on the Travel Request/Permission Form ⇐

A TRAVEL REQUEST/PERMISSION FORM IS NOT REQUIRED FOR THE FOLLOWING

UNLESS

THE TRIP INVOLVES HIGH RISK ACTIVITIES OR TRAVEL OUTSIDE OF CANADA:

School Sanctioned Activities

For any school sanctioned activities, each individual school will provide a Permission Form that the student must get signed in advance of the planned activity.

Other Travel

Unaccompanied by the Homestay Parents

For **Day Trips** (studying with friends, shopping, entertainment, sightseeing, etc.), Homestay Parents should exercise their best judgement in deciding whether to grant permission for their student(s) to participate.

Best practices include:

- Being aware of the planned activity.
- Knowing and approving who the student(s) will be with.
- Be able to contact the student(s) at any time.
- Provide clear expectations of conduct and curfew.

For **Overnight Trips Within the Local Community**, responsible adult supervision (aged 25 or older) is required. Homestay Parents should exercise their best judgement in deciding whether to grant permission for their student(s) to participate.

Best practices include:

- Being aware of the planned activity.
- Consulting with the Natural Parents about the planned activity.
- Knowing and approving who the student(s) will be with.
- Be able to contact the student(s) at any time.
- Be able to contact the responsible adult at any time.
- Provide clear expectations of conduct and curfew.

If you have any questions regarding these guidelines, please contact
Catherine Freimark, Homestay Manager - catherine_freimark@sd33.bc.ca
